

Snake River Salmon Recovery Board

Meeting Notes April 22nd, 2008

Board Members Present: Roland Schirman (CC), Del Groat (GC), Ed Schultz (WC), Virgil Klaveano (GC), Michael Largent (WC), Dick Jones (CC), Doug Mattoon (AC), Jay Holzmilller (AC), Stuart Durfee (WWC), Dick Isaac (AC)

By Phone: Cathy Schaeffer (WWC)

Others: Kris Buelow (SRSRB) Brian Mahoney (CTUIR), Larry Hooker (WWCCD), Kay Caromile (RCO), Dave Karl (WDFW), Terry Bruegman (CCD), Bradley Johnson (WRIA 35), Anne Chapman (SRSRB), Glen Mendel (WDFW), Steve Martin (SRSRB)

By Phone: Cheryl Sonnen (ACCD), Yancey Reser (WWC)

Chair, Del Groat called the meeting to order.

Del verified a quorum: 11 board members present

Welcome – Roland Schirman was welcomed to the Snake River Salmon Recovery Board as a new board member. Roland will be a Columbia County Representative. Kay Caromile of the Recreation and Conservation Office was also welcomed to the meeting.

Approval of February 26, Meeting Notes

Action 1: Del asked for a motion to approve the February 26th board meeting notes. The motion was made by Jay Holzmilller and was seconded by Butch Klaveano. There being no discussion, the motion carried by consensus.

March 25th Meeting Summary, Notes

Discussion: There being no quorum at the March 25th meeting, the March meeting summary notes were presented as a reminder of the presentations made and the business that was tabled.

Agenda Additions:

None

Approve February 2008 Expenditures:

Action 2: Ed Schultz made a motion to approve the invoices/vouchers totaling \$25,285.01 expended in February 2008 in the RCO Budget. Additionally he moved to approve the invoices/vouchers totaling \$7,524.73 expended in February 2008 in the WDFW Budget. Doug Mattoon seconded the motion. Del Groat Abstained. The motion carried by consensus.

Approve March 2008 Expenditures:

Discussion: Questions about the charges made to the Visa on the summary were asked; Steve and Anne explained that most charges were office supplies and some travel expense for Steve. This Visa was put into place by the WWCC, so that the employees would not have so much out of pocket expense. If at anytime a board member wants to see more specific itemization of these expenses, Anne can provide it. Dick also commented on Meal reimbursement saying that the county has

recently gone through some stringent questioning concerning meal reimbursement. Anne commented that Carolyn at WWCC is very picky about these guidelines.

Action 3: Ed Schultz made a motion to approve the invoices/vouchers totaling \$28,870.88 expended in March 2008 in the RCO Budget. Additionally he moved to approve the invoices/vouchers totaling \$7,613.70 expended in March 2008 in the WDFW Budget. Doug Mattoon seconded the motion. Del Groat Abstained. The motion carried by consensus.

Approve NWPCC and PCSRF letters (Officially- letters already sent due to time sensitive issues):

Discussion: Steve explained that at the March meeting there was not a quorum, but due to the fact that these two letters were time sensitive it was decided by the board members present to go ahead and send the letters.

NWPCC: The letter to the NWPCC had been discussed at each of the last three board meetings and had to be submitted in early April. The letter reviewed in March by those present incorporated comments that had been submitted to Steve. The letter was signed and mailed but can be retracted if the Board does not support it as the official letter this evening.

PCSRF: The letter to Congressional members regarding our support for Pacific Coastal Salmon Recovery Funding was collaboratively developed across the various salmon recovery boards in Washington and to ensure a consistent/coordinated statewide request, the letter had to be sent March 28. The letter reviewed in March by those present incorporated comments that had been submitted to Steve. The letter was signed and mailed but can be retracted if the Board does not support it as the official letter this evening.

No board member had expressed any concerns to Steve about the letters before the meeting, so it was generally understood the letters were accepted.

Action 4: Dick Jones made the motion to approve the NWPCC and PCSRF letters officially. Stuart Durfee seconded the motion. There being no further discussion the motion carried by consensus.

Presentation – Spring Chinook movement patterns in the Walla Walla River (Brian Mahoney, CTUIR):

Discussion: Brian Mahoney of the Confederated Tribe of the Umatilla Indian Reservation brought a power point presentation on the Spring Chinook movement patterns in the Walla Walla River. It was approximately a 15 minute presentation. Brian stated he had several co-authors that helped with this presentation.

Discuss & Approve 3 Year Work Plan – Kris Buelow, Project Coordinator SRSRB

Discussion: Kris directed the Boards attention to the 3 yr tab in the meeting booklet. The RTT had met on Tuesday April 15th and reviewed this recent table. It was explained that this is a living document which will be updated frequently. This document is not intended to exclude any project. If a project comes along that has good value, it can and will be added to the list. A suggestion was made by Ed Schultz to include a footnote denoting other fish species that these projects could benefit. Del explained that approval of this document from the board is conceptual approval; approving the concept of the work done. (Or the way Kris is putting this document together) This is not an approval of each and every project listed in the document. Steve stated that this is a document whereby people may be able to look at and see projects that are located in priority protection reaches. It was also noted that the current project grant round is underway and it would be nice for sponsors to know what the highest priority projects are for salmon recovery.

Action 5: Dick Jones moved to approve the concept of the 3 yr work plan document put together by Kris and the RTT. Butch Klaveano seconded the motion. There being no more discussion, the motion carried by consensus.

HWS Work Schedule Presentation – Kris Buelow, Project Coordinator SRSRB:

Discussion: Kris gave a brief demonstration to the board of the Habitat Work Schedule software being developed by Interlocking Software. He showed examples of projects that are being entered onto the website. He also explained the structure and capabilities of the site.

Steelhead Fishery Presentation – Glen Mendel, WDFW:

Discussion: We initially asked for a report on the hatchery reform initiative but as Steve discussed this with Glen they concluded that an important first step is to have a report on the status of the steelhead fishery and steelhead program so that Board has a better context for the upcoming hatchery reform discussion. Glen Mendel of the Washington State Department of Fish and Wildlife presented a power point presentation on the status of the Steelhead Fishery and steelhead programs.

2009-2011 State and Federal Agency Priority Actions:

Discussion: Del directed the boards' attention to the State and Federal Agency Priority Actions table in the meeting booklet. He stated that the board to the extent possible needs to work with the State and Federal Agencies to present a draft to them to help ensure that the actions for our salmon recovery plan appear in their work plan and budget requests. A table needs to be submitted to the governors' office in draft form at least by May 8th.

Action 6: Ed Schultz moved to approve the draft of a Priority Actions table to be presented to the governors' office; with the understanding that this table will be being developed in the near future. Stuart Durfee seconded the motion. There being no further discussion, the motion carried by consensus.

Regional Board's policy summit, May 16th in Vancouver:

Discussion: Steve explained that this summit was organized to coordinate the Salmon Recovery Organization Members (not staff) with other entities such as the BPA, Councils, Governors' Office, and State Agencies. There will be 3 policy subjects being discussed: Steve has been working with two other Salmon Recovery members on these policy papers. Currently the integration paper is the only one completed. A revised integration paper was handed out. When the others get their policy papers finished, Steve will forward them to the board members. Integration, Monitoring and Financing are to be the 3 subjects discussed at the Policy Summit. Steve, Dick Ducharme and Cathy Schaeffer will all be participating on the panel. If there are any board members that want to participate, please notify Steve by May 2nd, 2008.

Approve Selection of IMW watershed:

Discussion: Del explained to the board that the RTT working with Stephen Bennett of Ecological, Inc has selected the Asotin Watershed (Charley Creek as the treatment area and South and North Fork as Control areas) for the IMW. Under this process, Del asked for approval from the board of this selection. The contractor is awaiting board approval before moving forward.

Action 7: Doug Matoon moved to accept the RTT/Ecological Inc., recommendation of the Asotin Watershed for development of the IMW. Butch Klaveano seconded the motion. There being no further discussion, the motion was approved by consensus.

Approve Professional Services Agreement with Dave Mastin:

Discussion: Del stated that he had met with Steve Underwood of the DOT this afternoon. This Service agreement would be to provide the board an assessment of whether the local governments and the WA State DOT are willing to work together to identify those roads that have a major sediment issue in priority protection reaches, so that they may implement road right of way best management practices.

The Board identified best management practices along publicly-owned road right of ways as a priority protection action. The DOT has a road maintenance program in Puget Sound that identifies the BMP's that DOE and local governments have agreed to follow and in doing so have ESA take coverage. To pursue this concept in the Snake River Region will require homework and outreach to local governments to assess their level of interest. Steve is recommending that we contract this "scoping or reconnaissance work" out to Dave Mastin who is familiar with the ESA and is known by the local governments. Steve developed scope of work that defines the work to be done and if supported by the Board, Dave can have this work completed by the end of May. Steve would also like the Board to consider approving him to develop an RFP to take this first report into actual program development. The RFP would be published after mid-May when Dave has a sense of the level of interest/support from local governments so that a contractor could be recommended to the Board at its May 27th meeting – as opposed to waiting until June – there is no real urgency but to ensure continuity of the conversation and capturing any momentum there is value in moving ahead if the early results appear encouraging.

Action 8: Roland Schirman moved to approve a professional services agreement with Dave Mastin, not to exceed \$4,500 for scoping interest between local governments and Wa State Dept of Transportation for identifying and implementing road right of way best management practices. Stuart Durfee Seconded the motion. There being no further discussion, the motion was approved by consensus.

A brief discussion about "concurrently" preceding with publication of an RFP resulted in a concluding that until the reconnaissance was complete and the level of support known that the RFP should wait.

Budget Adjustment Discussion – Anne Chapman, SRSRB:

Discussion: Anne asked the board for direction on how they would like budget adjustments done. Do they want each and every month adjustments presented to the board, or would they rather wait until close to the end of the grant cycle and make just a few big adjustments. General consensus was to make budget adjustments on a monthly basis.

Approve Contract Amendment for WWCCD:

Discussion: The WWCCD have been an active participant and are now out of budget and are requesting \$1,500 to carry them through the end of June. Dick Jones stated that their budget had been cut due to noninvolvement in the past with the understanding that if they began to participate again, the budget amount would be adjusted accordingly.

Action 9: Dick Jones moved to approve the addition of \$1500 to the WWCCD Budget. Doug Matoon seconded the motion. There being no further discussion, the motion carried by consensus.

Special meeting May – set or cancel:

Canceled

Next Board Meeting May 27th in Clarkston, Walla Walla (WWCC – ITV)

Next Board Meeting will be May 27th, 2008 at 6pm at the WWCC Campus in Clarkston and Walla Walla.

Steve will attend the meeting in Clarkston and Anne will attend in Walla Walla.

Dick Jones complemented the staff on the quality of materials that the board is now seeing. The board agreed.

The meeting was adjourned at approximately 8:45pm.

Review of Tasks

Task Title

- Task 1: Draft a 2009-11 Priority Actions table draft for submittal to the governors office by May 8th.
- Task 2: Proceed with professional services agreement with Dave Mastin, develop RFP.
- Task 3: Adjust WWCCD Budget.
- Task 4: 3 yr work plan development
- Task 5:

Review of Actions

Action Title	Motion	Second	Consensus	Vote	Pass
Approve February 26 th Meeting Notes	Jay Holzmilller	Virgil Klaveano	Yes		
Approve February Expenditures RCO/WDFW	Ed Schultz	Doug Matoon	Yes		
Approve March Expenditures RCO/WDFW	Ed Schultz	Doug Matoon	Yes		
Approve NWPCC and PCSRF Letters	Dick Jones	Stuart Durfee	Yes		
Approve 3 Year Work Plan	Dick Jones	Virgil Klaveano	Yes		
Approve Draft of 2009-2011 Priority Actions Table	Ed Schultz	Stuart Durfee	Yes		
Approve Selection of Asotin Watershed for IMW	Doug Matoon	Virgil Klaveano	Yes		
Approve Professional Services agreement with Dave Mastin, not to exceed \$4500.00.	Roland Schirman	Stuart Durfee	Yes		
Approve WWCCD Contract Amendment in the amount of \$1500.00	Dick Jones	Doug Matoon	Yes		

Name	Attendance for 2008											
	January	February	March	April	May	June	July	August	September	October	November	December
Doug Mattoon	Yes			Yes								
Dick Isaac		Yes	<i>Yes</i>	Yes								
Jay Holzmilller	Yes	Yes		Yes								
Dick Ducharme	Yes	Yes										
Dick Jones	Yes		<i>Yes</i>	Yes								
Roland Schirman				Yes								
Gary James	Yes	Yes										
Virgil Klaveano	Yes	Yes	<i>Yes</i>	Yes								
Del Groat	Yes			Yes								
Gary Cole												
Cathy Schaeffer	Yes	Yes	<i>Yes</i>	Yes								
Yancey Reser	Yes	Yes	<i>Yes</i>									
Stuart Durfee	Yes	Yes	<i>Yes</i>	Yes								
Michael Largent		Yes		Yes								
Ed Schultz	Yes	Yes		Yes								

No meeting was conducted this month.