

Snake River Salmon Recovery Board Meeting Notes July 24, 2007

Board Members Present: Doug Mattoon, Ed Schultz, Dick Ducharme, Dick Jones, Eric Myers,, Cathy Schaeffer, Jay Holzmiller

Board Members Present By Phone: Dick Isaac, Yancey Reser, Stuart Durfee.

Others: Bradley Johnson (WRIA 35), Steve Martin,

Steve verified the quorum, 8 members present at the time the quorum was reviewed which met the quorum requirements.

Welcome

Approval of May 22nd Board Minutes

Action 1: Steve asked for a motion to approve the May 22nd board meeting minutes. Ed Schultz made a motion and Cathy Schaeffer seconded. The board approved the motion.

Approval of the June 26th Board Meeting Minutes

Action 2: Steve asked for a motion to approve the June 26th Meeting minutes. Ed Schultz made the motion, Doug Mattoon seconded. The board approved the motion.

Discussion Items

1. Resolution agreement – Discussion centered on the status of the resolution between the counties. Cathy Schaeffer mentioned that the resolution was presented to the WW county commissioners and they would not sign the present resolution. Dick Jones expressed that there might be some issues with the Columbia County commissioners signing the document since there will not be an even split with the other counties for future unemployment costs. The other counties are still reviewing the resolution at this present time. So the pressing issues were whether or not advertise for the project coordinator and administrative assistant position at this time even though the employment position is still in question. The board also discussed the other options if the resolution agreement was not signed.

A. Asotin County or one individual county taking over administrative services.

B. Walla Walla Community College taking over administrative services.

Decision: The board decided to wait till the resolution is worked out before advertising positions publicly. No action needed. The board also wanted Steve to contact the remaining Counties to find out if they want to agree to take over administrative services and if they do not then contact WWCC to find out if they are in a position to take over administrative services.

2. 3-month Contract with Martin Consulting- Discussion centered around extending Steve Martin’s contract from 3months to 6 months. There were lengthy discussions on the future and the options that the board will need to tackle in the coming months.

Decision: It was decided that extending the contract 3 months and allowing Steve to subcontract an administrative assistant position for now till the County resolution is exhausted or other options are acted upon.

Action 3: Ed Schultz made a motion to extend Martin Consulting’s contract to 3 months and allow Steve to hire a subcontractor as an Administrative Assistant to help him out in this time. The motion was seconded by Dick Ducharme. The board approved the motion.

3. By-Law Revisions – Steve apprised the board of some discrepancies and changes that needed to be made in the by-laws.

Action 4: Dick Ducharme made the motion to approve the changes in the by-laws, Doug Mattoon seconded. As the board members thoroughly looked through the by-laws for this action that it was found that there were other changes that needed to be made. Dick Ducharme withdrew the motion. Dick Ducharme made another motion and Doug Mattoon seconded for the 9 revisions:

- A. Change the “Absentee Policy” from reading two to four absences from meetings from board members.
- B. Change the wording of “miss a meeting must to **may** be replaced.
- C. Change the Quorum section to read six entities from seven.
- D. Delete the provision allowing for action to be taken in the absence of a quorum. The last sentence of the paragraph.
- E. Change Yancy spelling to “Yancey”.
- F. Change Stuart Durfee’s email to read sdurfee@packetinet.com.

Action 5: Dick Jones moved to strike the last two sentences of the “Absentee Policy”. Dick Ducharme seconded, board approved motion.

4. Job Descriptions of Executive Director, Project Coordinator, and Administrative Assistant positions.

Discussion: With the prior discussions of Steve’s need of help and approval of his contract and the continued discussion of the counties about the resolution, Dick Ducharme suggested that this discussion item should be tabled till the Sept 11 board meeting.

5. WRIA 35 & 32 Contracts – Cathy Schaeffer reminded the board members that she sees a conflict of interest in this item because she is the administrator of the funds that the board gives her.

Action 6: Dick Ducharme moved to approve the WRIA 32 contracts, Yancey Reser seconded, the board approved motion. Cathy Schaeffer recused herself from the discussion and voting.

Action 7: Doug Mattoon moved to approve the WRIA 35 contract, Ed Schultz seconded, and the board approved motion.

6. Conservation District Contracts

Action 8: Dick Jones moved to approve the contracts as presented, Doug Mattoon seconded, and the board approved motion.

7. **Instream Flow Support Letter** – Discussion: Cathy Schaeffer explained the rule and with much discussion and non support the board decided to not approve the signing of such letter. **Yancey Reser expressed his non support of the signing of such letter to go on record because he had to attend another meeting before the decision was made.**

Action 9: Dick Jones moved to not take action for the approval of signing the letter of support, Ed Schultz seconded, and the board approved motion.

8. **Status of WRIA 35 watershed plan** – Brad Johnson gave an update on the status of the plan. The WRIA 35 watershed plan has been approved by the planning unit. Brad went on a road show to the counties, cities and other entities and all of them approved of the plan. Brad is waiting for approval from the Nez Perce Tribe by August 1st. August 13th there will be a registered vote on the overall plan.
9. **Lead Entity project update** – Steve gave a PowerPoint showing/explaining the current projects that were reviewed on the tour. Discussions were emphasized around the issues of assessments and easements. Especially, in relation to areas that are heavily impacted from adverse upstream activities i.e. Mill Creek. No actions or tasks were assigned, this was just an informational presentation to start future discussion when the final projects are submitted and reviewed.

Other Agenda Items

10. Dick Ducharme wanted to remind Steve and the board of the importance of having a fisheries manager speak on tagging, or smolt trap results and any other fisheries related information.

Next Board Meeting: Sept. 11th, 2007 at 6pm located at the new office location on Main Street, Dayton.

Review of Tasks

Task Title


Task 1: Steve will contact the counties and WWCC to find out if their positions on taking over administrative services for the SRSRB.

Task 2:

Review of Actions

Action Title	Motion	Second	Consensus	Vote	Pass
Meeting Minutes- May 22 nd	Ed Schultz	Cathy Schaeffer	Yes		
Meeting Minutes- June 26th	Ed Schultz	Doug Mattoon	Yes		
3-month contract with Martin Consulting	Ed Schultz	Dick Ducharme	Yes		
By-law Revisions	Dick Ducharme	Doug Mattoon	Yes		
By-law Revisions- strike last sentence of "Absentee Policy"	Dick Jones	Dick Ducharme	Yes		
WRIA 32 Contracts	Dick Ducharme	Yancey Reser	Yes		
WRIA 35 Contracts	Doug Mattoon	Ed Schultz	Yes		
Conservation District Contracts	Dick Jones	Doug Mattoon	Yes		

Name	Attendance for 2007											
	January	February	March	April	May	June	July	August	September	October	November	December
Doug Mattoon		Yes	Yes	Yes	Yes	Yes	Yes					
Dick Isaac		Yes	Yes	Yes	Yes	Yes	Yes					
Jay Holzmilller	Yes	Yes	Yes				Yes					
Dick Ducharme				Yes	Yes	Yes	Yes					
Dick Jones		Yes		Yes	Yes	Yes	Yes					
Eric Myers	Yes	Yes		Yes	Yes	Yes	Yes					
Gary James	Yes	Yes										
Virgil Klaveano	Yes	Yes		Yes	Yes							
Del Groat	Yes	Yes		Yes	Yes	Yes						
Gary Cole												
Cathy Schaeffer	Yes	Yes	Yes	Yes	Yes	Yes	Yes					
Yancey Reser		Yes	Yes	Yes			Yes					
Stuart Durfee	Yes	Yes	Yes				Yes					
Michael Largent	Yes	Yes	Yes	Yes								
Ed Schultz			Yes	Yes		Yes	Yes					

 No meeting was conducted this month.

