

Snake River Salmon Recovery Board

Meeting Notes June 26, 2007

Board Members Present: Doug Mattoon, Dick Isaac, Ed Schultz, Dick Ducharme, Dick Jones, Eric Myers,, Cathy Schaeffer,

Board Members Present By Phone: Del Groat,

Others: Terry Bruegman (CCD),, Bradley Johnson (WRIA 35), Cheryl Sonnen(ACCD), Sharon Richter & Rea Culwell(Columbia County), Steve Martin,

Steve verified the quorum, 8 members present at the time the quorum was reviewed which met the quorum requirements.

Welcome

Approval of May 22nd Board Retreat Minutes

Action 1: Steve asked for a motion to approve the May 22nd board retreat meeting minutes. Doug Mattoon made a motion and Eric Myers seconded. The board approved the motion unanimously.

Discussion Items

1. Office location – Discussion of cost/benefit of current location or new location. Discussion followed to whether or not stay in the current location or move to a new location.

Action 2 - Motion made by Doug Mattoon to rent new office space on Main Street, Dayton at \$350 per month and send a notice to landlord of decision to vacate the current facility August 1st, Seconded by Ed Schultz. Motion carried unanimously

2. Interlocal Agreement update and status of Columbia County providing business administrative services. Issues the County has are the liability risks and unemployment costs upon termination of staff or the grant.

Solution: The County has developed a resolution for signature by each of the five counties to share the risks and cost of legal fees and the unemployment benefits. The solution simply ratifies the Interlocal agreement that was signed by explicitly addressing the two issues. There is no need to cancel the existing Interlocal but to add to it with the resolution. There was a concern that the other planning organizations those are in existence but have not requested similar commitments from each participating county governments.

organizations that are in existence but have not requested similar commitments from each participating county governments. Rea Culwell- Columbia County Prosecuting Attorney agreed to forward the resolution to Steve and to the each of the four other county prosecuting attorneys and Steve will forward the resolution to the other four County Commissioner representatives on the board. Rea will facilitate the discussion and advance the effort

3. 2007- 2009 Work Plan and Contract; Closing out current contracts/amendments -

No needed amendments to the recovery contract except to request the IAC to carry over around \$40,000 for the board to use for fund raising strategies and plan updates.

Action 3 – 2007-2009 work plan and contract with IAC, as well as carry over request. Motion was made by Dick Jones to approve the 2007-2009 work plan and contract, and add line item to contract professional services in the amount of \$5,000 for professional and legal services and balance the remainder by adjusting the WRIA coordination item as well as approve the carryover request. Motion was seconded by Dick Ducharme. Motion carried unanimously.

4. Mid C Roll up and implementation steering committee update - Steve apprised the board of status of intent to organize MPG groups in Oregon and that he has been appointed to the Steering Committee.

5. Monitoring Update –Governor’s Monitoring Forum and Project funding - Steve apprised the board of the new legislation requiring representation on the Forum from the Salmon recovery board and that the Forum advises OFM on state agency budget requests. Steve was appointed to represent the board on the Forum.

6. Recruiting for the Administrative Assistant and Project Coordinator positions - Discussion followed that the need to move forward with the both positions as a contractor and establish the contract to specify the monthly rate for both a contractor and as a county employee. This scenario allows for the contract to roll over into an employee contract and the contract should be for the full two year period. It is critical to the board that the employees contracts be developed by a labor lawyer to ensure that the contracts clearly and legally state that the positions are initially that of a contractor but that the intent is to transition the positions in to public employees.

At this point of discussion Eric Myers requested that he resign from the board as he is interested in the project coordinator position.

No action was taken on the approval of Executive director, administrative assistant, and project coordinator positions at this time till the contract language is developed by a labor lawyer or an employment position is established. No action was taken on Eric Myers request to resign from the board at this time because no positions were approved to be advertised and that no duties, qualities, tasks, budget were discussed.

7. WRIA 35 Watershed Planning Unit Coordination and Integration Contract -

Discussion about the relative workload between WRIA 32 & 35 and on paper WRIA 32 has more activities. The workload associated with coordination and public outreach is more demanding because of the multiple processes involved. However, the basic tasks are identical (development of the project lists and participation with the SRSRB). **Key point:** These contracts ensure coordination, consistency, and reporting/oversight. The public relations task appears duplicative of on-going PU efforts but is very important to be able to outreach to a large audience.

The Board expressed strong interest in increasing the PU funding and to do so the board will need to deduct a commensurate amount from another line item within the \$333,000 overall budget request.

8. Lead Entity Update and Schedule; Staff positions and contracts to Co-Leads –

The board does not want to amend the contracts to reward poor business management and last minute amendment request that the board received for the approx. amount of \$1000~ over budget from Pomeroy Conservation District. Also, these types of issues are draining of much needed staff time when the board is short of staff.

Action 4 – Motion to approve the 2007-2009 LE budget and structure was made by Cathy Schaeffer and seconded by Dick Ducharme to approve the LE budget as presented in hard copy to the board (\$11,500 for Asotin and Columbia CD, \$6,000 for Pomeroy CD and \$5,000 for WWCD) and the two positions as presented and supplies in the total of \$65,000. Motion carried unanimously.

Action 5 – Motion to extend the Executive Director contract for three months was made by Dick Ducharme and seconded by Doug Mattoon. Motion carried unanimously.

Additional Agenda Items

1. Dick Ducharme requested that a Fisheries Manager present fish transportation program success vs. in-river survival to the board. Steve recommended Brian Mahoney (CTUIR) would probably be willing to present fish tagging results. Additionally, Del Groat recommended that Steve ask Rich Carmichael to present native fish tagging studies and results.
2. Letter of support for the Asotin Monitoring Program – Approved.
3. SRFB – Board would seek Cathy Schaeffer’s support and willingness; Cathy volunteered to serve.

Next Board Meeting: July 24th, 2007 at 6pm located at the new office location on Main Street, Dayton.

Review of Tasks

Task Title


Task 1:

Task 2:

Review of Actions

Action Title	Motion	Second	Consensus	Vote	Pass
Meeting Minutes	Doug Mattoon	Eric Myers	Yes		
Approval of renting new office space for the cost of \$300.00.	Doug Mattoon	Ed Schultz	Yes		
2007-2009 work plan and contract with IAC, as well as carry over request.	Dick Jones	Dick Ducharme	Yes		
Approval of 2007-2009 LE budget	Cathy Schaeffer	Dick Ducharme	Yes		
Extension of the Executive Director's position for the next three months	Dick Ducharme	Doug Mattoon	Yes		

Name	Attendance for 2007											
	January	February	March	April	May	June	July	August	September	October	November	December
Doug Mattoon		Yes	Yes	Yes	Yes	Yes						
Dick Isaac		Yes	Yes	Yes	Yes	Yes						
Jay Holzmilller	Yes	Yes	Yes									
Dick Ducharme				Yes	Yes	Yes						
Dick Jones		Yes		Yes	Yes	Yes						
Eric Myers	Yes	Yes		Yes	Yes	Yes						
Gary James	Yes	Yes										
Virgil Klaveano	Yes	Yes		Yes	Yes							
Del Groat	Yes	Yes		Yes	Yes	Yes						
Gary Cole												
Cathy Schaeffer	Yes	Yes	Yes	Yes	Yes	Yes						
Yancey Reser		Yes	Yes	Yes								
Stuart Durfee	Yes	Yes	Yes									
Michael Largent	Yes	Yes	Yes	Yes								
Ed Schultz			Yes	Yes		Yes						

 No meeting was conducted this month.

