



Snake River Salmon Recovery Board

Meeting Minutes August 23, 2005

Board Members Present: Doug Mattoon, Jay Holzmilller, Dick Ducharme, Dick Jones, Eric Myers, Gary James, Virgil Klaveano, Cathy LaRoque, Stuart Durfee, Les Wigen, Ed Schultz

Board Members Present By Phone: Del Groat

Others: John Andrews (WDFW), Bradley Johnson (ACCD), Terry Bruegman (CCD), John Marsh (Parametrix), Steve Martin

Steve verified the quorum, 12 members present at the time the quorum was reviewed.

Welcome

Eric opened the meeting by welcoming the Board members and others present. Eric turned the meeting over to Steve who announced that he and his wife Jody were inducing delivery of their twin girls at 6:30AM the following morning.

Approval of June 28th Meeting Minutes

Steve requested the board review the meeting minutes and asked if there were any changes or corrections. It was brought up that there were two different dates for the meeting minutes.

Action 1: Steve asked for a motion to approve the June 28th board meeting minutes. Cathy LaRoque made a motion and **who?** seconded. The board approved the motion by consensus.

Discussion Items

1. Additions to the agenda.

It was asked whether there were any additional items that needed to be added to the agenda of tonight's meeting.

2. Status update on Steve's position with the Governor's Salmon Team

Steve asked the board to be thinking about how it wants to plan for the future should Steve go fulltime with the Governor's Salmon Recovery Office in January. He also wanted the board to be thinking about whether they want to replace him with a director or manager if he does leave. Someone asked if there would be funding after this period to continue the work. Steve said the funding was highly likely and that he would know by the end of October. To help the board decide what they need to be thinking about as far a hiring a replacement for Steve is that they asked for a indication of what our roles would be. Steve promised that in the implementation budget he would provide what the jobs and tasks would be associated with this budget. The following agenda item will help guide the Board in its decision.

3. Future roles, responsibilities and functions of Recovery Board and announcement of September 2nd meeting in Yakima among eastern Washington Boards.

Steve moved ahead to this agenda item, portraying the importance of this meeting to the board. He showed the board the agenda and explained who would be attending and how recommendations made at this meeting may help guide the future roles of the board and staff.

4. Need for by-laws review committee and request for volunteers

Steve suggested that the board needed to get a group together to go over the by-laws. Steve asked if anyone was willing to serve on a by-law committee. Steve noted that hard copies of the existing by-laws are available on the table for members to pick up. Steve said he would give people some time to think about whether they wanted to work on this or leave it as it is.

5. Future roles, responsibilities and functions of Recovery Board and announcement of September 2nd meeting in Yakima among eastern Washington Boards.

Board member had an additional comment on this discussion item; Jay wanted to know if Steve and I would be attending. Steve brought up that he had talked to some of the board members about car pooling. Steve will make a note to himself to set up a car pool for this meeting. Dick Jones suggested renting a van from Columbia County.

6. Update of NMFS modules and comments

The estuary module is now available and contractors will work to incorporate it as an appendix. There were no other modules to review but NMFS has stated that they will be available soon. The Board expressed anxiety and concern about these but until we see them, there is little to do except press NMFS for development and delivery in advance of plan completion, otherwise we can not incorporate them.

7. Development/status of agency comments

Lynn Hatcher called to say the he wasn't coming to tonight's board meeting that he is comfortable with where we are in our process. Steve also let the board know that we received the estuary module and John Andrews echoed the same sentiments. Also Steve let the board know that he has received the Estuary Module from NOAA and Steve suggested that it would be put in it's own appendix in the back of the Technical Document. Steve suggested that they be handled as stand alone documents. A question came up of how much time would the board be given to review them? Dick Jones pointed out that the next board meeting was on the 27th of September not the 28th as reflected in the meeting agenda. Cathy asked who would be sending the modules. Steve explained that Lynn Hatcher was responsible for sending them. Cathy urged Steve that a letter should be written to Bob Lohn and Lynn Hatcher urging them to deliver the modules in a timely manner, so that the board will have time to review. Steve replied that NMFS is fully aware but that he would send them a letter urging quick delivery. Steve will call Lynn Hatcher and urge timely delivery of these modules.

8. Lead Entity status update and 6th Round Schedule review

Steve provided the information that the next meeting scheduled for the Lead Entity process was scheduled for August 30th. On that day the potential sponsors will bring projects forward to an independent technical review. Del brought up the question of delaying the process so that the Forest Service will have time to provide a project application for reforestation work in the areas damaged by the fire. It was mentioned that Juli was going to ask for a delay. Steve asked Bradley and Terry if they knew anything about this, they said they didn't.

Editor's Note: To provide clarification of Juli Post's actions here is commentary from her. As I am working my way through the meeting minute tape from Tuesday nights board meeting I came upon Del's question about delaying the grant process. Del you misunderstood what I was thinking about. What I approached Mike Ramsey from the IAC about is submitting an application for a block grant to do riparian work; "at a to be decided location". So the way I envisioned this happening was that the forest service would assume a certain amount of acres could be reforested and provide a price per acre to do the foresting or grass planting. Then we would provide that project application with acres and cost to project process on September 12 for scoring. I understood all along that the dates we had set out were solid, but this way Del has money to start working on things and we can provide the Landowner Willingness and the actual project locations as we do the work. Please let me know if this makes sense to each of you.

Steve then switched to his Governor's Salmon Office hat to present a short response to the fire. He informed the Board that the GSRO is working to develop a proposal to the Governor's natural resources cabinet to request emergency funding for restoration of the School Fire.

Steve then provided information on the Lead Entity budget, Steve said that he had asked the four conservation districts to decide the amount they each needed to provide regional coordination for the Lead Entity process but none provided a list of tasks and associated budget so the only document he was left with was a straw proposal prepared by Juli Post. The proposal was that each CD would receive \$8,000 for four tasks as presented in the hard copy of the contracts.

9. Recovery Plan Revisions / status update and public comment process

Omitted

Action Items

1. Approval of contract with Walla Walla County for regional coordination

Steve explained that the whole budget amount for Regional Coordination under our salmon grant was \$11,000 to be apportioned between Walla Walla County Watershed Planning and Confederated Tribes of the Umatilla Indian Reservation. Steve indicated to the board that he wasn't able to find any records that broke down the \$11,000 by an amount to each entity, so he asked the board if they remembered any notation. Steve read from the contract what the duties of each entity would be. Steve mentioned that he wanted to go through each contract one by one and not lump them. The Board reviewed the two contracts and took action.

Action 1: Approval of contract for \$6,000 with Walla Walla County for regional coordination. The motion was made by Dick Jones and 2nd by who?. The board approved the motion by consensus.

2. Approval of contract with CTUIR for regional coordination.

Action 2: Approval of contract for \$5,000 with CTUIR for regional coordination. The motion was made by who? and 2nd by who?. The board approved the motion by consensus.

3. Approval of Lead Entity budget.

Steve handed out the one page document that had two different budget options for the lead entity grant. Option A outlined that the lead entity grant would pay its share of the office rent and utilities while Option B outlined that the lead entity would operate in the Salmon office without paying rent or utilities. The board chose Option A with changes. Option A reduced the amount of money available to the CD's for assistance but the Board felt it was appropriate for the lead entity grant to pay for office space and utilities. The Board modified the CD contract budgets to reflect the observed level of participation from the four CD's. The change resulted in \$10,000 each to Asotin, Garfield and Columbia but \$2,000

to Walla Walla CD. Someone suggested that the Walla Walla CD could approach the board for more money if they needed. More money will be available under the salmon grant due to the cost savings that will be realized because the lead entity will pay for a portion of the office rent and utilities. Both Cathy LaRoque and Gary James requested that the board be more flexible with the funding to the co-leads. Cathy LaRoque mentioned that the budget committee should examine the annual cost savings under the salmon grant of \$8,000.00. Dick Jones wanted the budget committee to develop a plan for the \$8,000.00 cost savings that had been identified.

Editor's Note: To provide clarification of cost savings in the SRSRB budget. At this point in time the cost savings to the SRSRB budget is \$1,320.00 because the salmon grant expires in December 2005. If fully funded in 2006, the total savings of \$8,000 will be available.

Action 3: Approval of Budget A with the following changes, \$10,000 to Asotin, Pomeroy and Columbia Conservation District and \$2,000 to Walla Walla. The motion was made by **who?** and 2nd by **who?**. The board approved the motion by consensus.

4. Approval of contract for Lead Entity Program Manager.

Steve reviewed the Lead Entity Program Manager contract. A board member was concerned that there might be conflict of interest for Juli Post and there was question of why we didn't have to go out for bid for professional services. Steve explained based on the Columbia County procurement policy that bidding for professional services wasn't required.

Action 4: Approval of contract for Lead Entity Program Manager. The motion was made by **who?** and 2nd by **who?**. The board approved the motion by consensus.

5. Approval of contracts with each conservation district for assistance.

See action number 3.

6. Review public comments and take action on those comments.

The approach at listing the comments and developing responses was presented but the actual comments and responses will not be ready until the September 27 Board meeting.

7. Review agency comments and take action on those comments.

John Marsh of Parametrix provided a update on the revision process for the Salmon Recovery Plan. John gave details on the public review process. In his power point he presented the public and agency review statistics.

Review of Tasks

Task Title

Task 1: Steve said he will arrange a carpool for the September 2nd meeting in Yakima.

Task 2: Steve said he would prepare a letter urging NOAA to provide the modules so the board would have time to review them before insertion in the Technical Document.

Review of Actions

Action Title	Motion	Second	Consensus	Vote	Pass
Meeting Minutes	Cathy LaRoque		Yes		
1. Approval of contract for \$6,000 with Walla Walla County for regional coordination.			Yes		
2. Approval of contract for \$5,000 with CTUIR for regional coordination.			Yes		
3. Approval of Budget A with the following changes to the co-lead contracts \$10,000 to Asotin, Pomeroy and Columbia Conservation District and \$2,000 to Walla Walla CD.			Yes		
4. Approval of contract for Lead Entity Program Manager.			Yes		
5.					
6. .					
7. .					

Name	Attendance for 2005											
	January	February	March	April	May	June	July	August	September	October	November	December
Doug Mattoon	Yes		Yes	Yes	Yes	Yes			Yes			
Dick Isaac	Yes	Yes	Yes	Yes	Yes	Yes	Yes					
Jay Holzmiller	Yes	Yes	Yes	Yes		Yes	Yes		Yes			
Dick Ducharme		Yes	Yes		Yes	Yes			Yes			
Dick Jones	Yes	Yes	Yes	Yes	Yes	Yes			Yes			
Eric Myers	Yes	Yes	Yes	Yes	Yes	Yes	Yes		Yes			
Gary James	Yes		Yes	Yes		Yes	Yes		Yes			
Butch Klaveano	Yes	Yes		Yes	Yes		Yes		Yes			
Del Groat	Yes	Yes	Yes	Yes		Yes	Yes		Yes			
Gary Cole		Yes	Yes			Yes						
Cathy LaRoque	Yes	Yes	Yes	Yes	Yes	Yes	Yes		Yes			
Yancey Reser	Yes	Yes	Yes	Yes	Yes	Yes	Yes					
Stuart Durfee	Yes	Yes		Yes	Yes	Yes	Yes		Yes			
Les Wigen	Yes	Yes	Yes		Yes				Yes			
Ed Schultz	Yes		Yes	Yes	Yes	Yes	Yes		Yes			